



डॉ. यशवन्त सिंह परमार औद्योगिकी एवं वानिकी विश्वविद्यालय,  
नौणी (सोलन)-173230, हिमाचल प्रदेश  
Dr. Yashwant Singh Parmar University of Horticulture & Forestry,  
Nauni (Solan)-173230, Himachal Pradesh  
Office of the Registrar, Academic Section  
☎01792-252219, e-mail: registrar-acad@yvspuniversity.ac.in

No. UHF/Regr.(Acad.)/4-30/2024/ २६०६२-८८

Dated:-Nauni, the २०.०८.२०२४

### NOTIFICATION

Consequent upon the expiry of the term of the Committee constituted vide Notification No. UHF/Regr.(Acad)4-30/2023/8751-75 dated 23.06.2023, and in accordance with the provisions of the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, the Vice-Chancellor has been pleased to reconstitute the Student Grievance Redressal Committee (SGRC) of the University with immediate effect for a term of two years, except for the Special Invitee whose tenure shall be one year only, as under:

The Committee shall comprise the following:

SN	Name & Designation	Particular
1	Dean, College of Horticulture, Nauni (Solan)	Chairman
2	Dr. S.K. Sharma, Professor & Head, Department of Plant Pathology, College of Horticulture, Nauni (Solan)	Member
3	Dr. Balbir Singh Dogra, Professor & Head, Department of Vegetable Science, COHF& Neri	Member
4	Dr. (Ms.) Ashu Chandel, Professor & Head, Department of Basic Sciences, College of Forestry, Nauni (Solan)	Member
5	Dr. Manoj Kumar Thakur, Professor, College of Horticulture and Forestry, Thunag (Mandi)	Member
6	A representative from among students to be nominated on the basis of academic merit, excellence in sports, or performance in co-curricular activities	Special Invitee

The Committee shall address and resolve complaints or grievances raised by students on the matters mentioned in the ibid UGC Regulations. Complaints may be submitted either online through the designated portal or through offline mode. However, in the case of offline submission, the complaint must be submitted in the format prescribed in **Annexure-I** for it to be considered.

In considering grievances, the Committee shall adhere strictly to the principles of natural justice. The quorum for meetings shall be three members, including the Chairperson but excluding the Special Invitee.

The SGRC shall examine each grievance and submit its report, along with recommendations, to the Vice-Chancellor, with a copy to the aggrieved student, preferably within 15 working days from the date of receipt of the complaint.

If the resolution provided by the SGRC is not satisfactory to the complainant, the matter may be referred to Dr Krishan Kumar, Former Professor & Head, Department of Fruit Science, College of Horticulture and Ombudsperson for the University, within fifteen days from the date of receipt of the SGRC's decision.

(Siddhartha Acharya, HPAS)  
Registrar

Copy forwarded to:-

1. The Secretary, UGC, Bahadur Shah Zafar Marg, New Delhi-110002
2. The Dean, College of Horticulture/ College of Forestry Nauni- Solan (HP).
3. The Dean, College of Horticulture & Forestry, Neri (Hamirpur)/Thunag(Mandi).
4. All the Heads of the Departments, College of Horticulture/College of Forestry, Solan (Nauni).
5. The Public Relation Officer/Secretary to the Vice-Chancellor, Dr Y S Parmar University of Horticulture and Forestry, Nauni-Solan.
6. Dr Krishan Kumar, Former Professor & Head, Department of Fruit Science, College of Horticulture
7. The Officer Incharge, CIC, UHF, Nauni, Solan with the request to upload this Notification on the University website and to start the online SGRC portal for receiving complaints at the earliest.
8. Committee members through their controlling officer.

  
Registrar



**Dr. Y.S. Parmar University of Horticulture and Forestry, Nauni, Solan (HP)**  
**STUDENT GRIEVANCE REDRESSAL FORM**  
*(As per UGC (Redressal of Grievances of Students) Regulations, 2023)*

Field	Details to be Filled by Student
Name of the Student	
Registration Number	
Programme	<input type="checkbox"/> UG <input type="checkbox"/> Master's <input type="checkbox"/> Ph.D.
College Name	
Department Name <i>(For Master's/Ph.D.)</i>	
Correspondence Address	
Contact Number	
Email ID	
Grievances Against <i>(Specify person/office/authority)</i>	
Details of Grievance / Complaint <i>(attach)</i>	
Supporting Documents	<input type="checkbox"/> Attached <input type="checkbox"/> Not Attached
Date & Time of Submission	
Signature of the Student	

**UNDERTAKING**

I hereby declare that the information furnished above by me is true and accurate to the best of my knowledge and belief. I also understand that disciplinary action may be initiated against me if the above allegations are found to be incorrect or malicious.

**Full Signature of the Grievant:** \_\_\_\_\_

**Date:** \_\_\_\_\_