MOST URGENT
TIME BOUND

Dr. Yashwant Singh Parmar University of Horticulture & Forestry,
Nauni (Solan)–173230, Himachal Pradesh
Office of the Comptroller, Planning and Budget Branch
☎ **01792-252336 E-mail: comptrolleruhf@gmail.com**

No. UHF/Bud/2-117/2008-09/-9889-9928 Dated: Nauni the: 20th November, 2023

To

1. All the Statutory Officers,
2. The Dean, College of Horticulture & Forestry, Neri, District Hamirpur (HP).
3. The Dean, College of Horticulture & Forestry, Thunag, District, Mandi (HP)
4. All the Professor and Heads/Heads,
5. All the Associate Directors(R&E)/Incharges, Research Stations /Sub-Stations/KVKs.

Dr. Yashwant Singh Parmar University of Horticulture & Forestry, Nauni, Solan (HP).

Subject: **Introduction of Group Personal Accident Insurance Scheme for Regular, Adhoc, Part-Time, Contractual and Daily Waged Employees of the University.**

Sir/Madam,

The Principal Secretary (Finance) to the Government of Himachal Pradesh, Shimla vide Notification No. Fin(IF)(F)9-5/2012 dated 10th November, 2023 has renewed the Group Personal Accident Insurance Scheme for Regular, Adhoc, Part-Time, Contractual and Daily Waged Employees on compulsory basis for a period of one year with effect from 18-11-2023 to 17-11-2024 with the premium of ₹ **200/-(Rupees two hundred) per annum per employees for a sum assured of ₹ 5.00 lakh[Rupees five lakh].**

It is, therefore, requested that the amount of premium in respect of Regular, Adhoc, Part-Time, Contractual and Daily Waged Employees appointed/engaged in the Departments/Offices/Out Stations shall be collected personally by the DDO concerned and the same will be remitted along with category wise list to the office of the undersigned latest by 15th December, 2023. The amount of premium of regular employees may be deducted from the salary/wages bill of November, 2023 payable in December, 2023.

It may also be noted that the DDO concerned will be responsible to get the policy renewed well in time. The scheme is also applicable to all the Out-Stations and KVKs.

The matter being concerning coverage of risks, as such, this may kindly be given your personal attention so that there is no delay in furnishing the information and remission of amount of premium.

Contd. on page.2/-

The Govt.'s notification No. Fin(IF)(F)9-5/2012 dated 10th November, 2023 may kindly be downloaded/seen on www.himachal.nic.in/finance under the link "Institutional Finance."

Yours faithfully,

20/11/23

[D.S. Chauhan]
HPF&AS
Comptroller

Endst. As Above. **Dated: Nauni the; 20th November, 2023.**

Copy forwarded to the following for information and further necessary action. They are also requested to download/see the notification dated 10/11/2023 on www.himachal.nic.in/finance under the link **"Institutional Finance":**

1. The Deputy Controller, Audit, UHF, Nauni-Solan (HP).
2. The Professor Incharge, CIC, UHF, Nauni (Solan). He is requested to kindly upload the same on the University website immediately.
3. The Deputy Comptroller, Accounts, O/O the Comptroller, UHF, Nauni, Solan (HP) with the request to arrange the payment timely remittance of the premium amount to the quarter concerned after taking personal and prompt attention.
4. The Drawing and Disbursing Officer, Pay Cell, O/O the Comptroller, UHF, Nauni-Solan with the request to ensure the deduction of premium from the salary bills of the employees for the month of November, 2023 payable in December, 2023.
5. The Secretary to the Vice-Chancellor, UHF, Nauni-Solan (HP).
6. The Section Officer, Accounts, O/O the Comptroller, UHF, Nauni (Solan).
7. Guard File.

20/11/23

Comptroller

CIC